**Design Review Request Form**

***Summerlane Village Homeowners Association – Architectural Review Committee (ARC)***

**Submit via email**: arc@summerlanevillage.com

**Submit via mail**: Summerlane Village HOA C/O Advance HOA Management PO Box 370390

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| --- | --- | --- | --- |
| **Name(s):** | Click here to enter text. | **Date Submitted:** | Click here to enter a date. |

|  |  |
| --- | --- |
| **Address:** | Click here to enter text. |

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| --- | --- | --- | --- |
| **Phone Number:** | Click here to enter text. | **Email:** | Click here to enter text. |

**My request involves the following type(s) of improvement(s):**

|  |  |  |  |
| --- | --- | --- | --- |
|[ ]  **Painting** |[ ]  **Deck/Patio** |[ ]  **Play Set** |[ ]  **Shed** |
|[ ]  **Landscaping** |[ ]  **Patio Cover** |[ ]  **Room Addition** |[ ]  **Other:** Click here to enter text. |
|[ ]  **Drive/Walkway** |[ ]  **Roofing** |[ ]  **Fencing** |  |  |

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| **Describe improvement – please be as specific as possible. Dimensions, samples, and drawings are required. Additional documentation should be attached and submitted with this form. Include estimated timeline to complete improvement.** Click or tap here to enter text. |

I understand that I must receive approval of the Association in order to proceed, or a fine may be assessed. I understand that Association approval does not constitute approval of the local building department and that I may be required to obtain a building permit. I understand that my improvement must be completed per specifications or approval is withdrawn. I agree to complete improvement within the timeline outlined in my request.

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| --- | --- | --- | --- |
| Homeowner’s Signature: |   | Date: | Click here to enter a date. |

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| **Committee Action:**[ ]  **Approved as submitted**[ ]  **Approved with the following requirements:** |
| Click here to enter text.  |
| [ ]  **Not approved for the following reason(s):** |
| Click here to enter text. |
| **ARC Member’s Approval:** | Click here to enter text. | **Date:** | Click here to enter a date. |  |
| **ARC Member’s Approval:** | Click here to enter text. | **Date:** | Click here to enter a date. |  |
| **Board Member’s Approval:** | Click here to enter text. | **Date:** | Click here to enter a date. |  |
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